

**TOWN OF BEDFORD
TOWN COUNCIL RETREAT MINUTES
April 2, 2022
BEDFORD SAFETY COMPLEX
55 CONSTITUTION DRIVE**

ROLL CALL: The Bedford Town Council held a retreat on Saturday, April 2, 2021 at the Bedford Safety Complex, 55 Constitution Drive. Present were Councilors: Bill Carter (Chairman), Lori Radke (Vice Chair), Kathleen Bemiss, Bill Duschatko, David Gilbert, Phil Greazzo, and Sue Thomas. Also present was Town Manager Rick Sawyer.

Chairman Carter opened the retreat at 8:06 AM.

There was discussion of short term and long term goals for the Town and current and future projects including the following:

- Facilities Planning
- American Rescue Plan Funds
- PFAS
- Town Attorney selection (no action needed)
- Conservation goals
- Clean Up Bedford (CUB) program
- Town Forest formation
- Leases – Cross Country Ski Club, Craft Workers Guild, Bedford off Broadway, the Swap Shop
- Stevens-Buswell Building update
- Telecommunications Committee update
- Town website upgrade
- Public outreach options
- Town Charter revisions
- False alarm / lift assist calls
- Crime prevention at overnight lodging locations
- Town Council Rules & Regulations changes
- Historic District size and location
- 2022 budget impacts due to inflation
- Digital storage of town records and public access
- Labor Union Priorities (Police, Fire, Public Works)

- Employee appreciation opportunities
- Volunteer recruitment and appreciation

Established Goals / Priorities:

1. Facilities Master Plan implementation. (Gilbert, Duschatko, Thomas)
2. PFAS education & advocacy. (Carter, Greazzo, PFAS Commission Members)
3. Support Clean Up Bedford (CUB) Program. (Carter)
4. Consideration of a Town Forest designation at Chubuck Road property (Bemiss)
5. Private organization lease updates (Gilbert).
6. Telecommunications Committee - review next steps/possible sunset (Duschatko)
7. Town Website Refresh. (Radke, Thomas)
8. Public Outreach – Create Board/Commission videos (Bemiss, BCTV)
9. Identification of Town Charter revisions and process (Carter, Radke)
10. Consideration of a fee for non-transport medical calls (Staff to report out)
11. Crime prevention program at overnight lodging locations (Staff to report out)
12. Activate public portal of document management materials (Staff)
13. Employee appreciation. (All Councilors)
14. Volunteer appreciation breakfast. (Radke)

Chairman Carter adjourned the retreat at 1:02 PM.

These minutes were compiled by notes taken and respectively submitted by Town Manager Rick Sawyer.