

**TOWN OF BEDFORD
TOWN COUNCIL RETREAT MINUTES
April 24, 2021
BEDFORD SAFETY COMPLEX
55 CONSTITUTION DRIVE**

ROLL CALL: The Bedford Town Council held a retreat on Saturday, April 24, 2021 at the Bedford Safety Complex, 55 Constitution Drive. Present were Councilors: David Gilbert (Chairman), Bill Carter (Vice Chair), Bill Duschatko, Kelleigh Murphy (arrived 12:15), Lori Radke, Denise Ricciardi, and Sue Thomas. Also present was Town Manager Rick Sawyer.

Chairman Gilbert opened the retreat at 8:05 AM.

There was discussion of short term and long term goals for the Town and current and future projects including the following:

- Facilities Master Plan
- Parks & Recreation Improvement Plan/Field Use Fees
- American Rescue Plan Funds
- Community Project Funding (earmarks)
- PFAS
- Town Attorney Selection
- Purchasing Policy
- Union Priorities (Police, Fire, Public Works)
- Conservation of developable open space
- Composting Strategy
- Drought Outlook
- Stevens-Buswell Building sale update
- Leases – Cross Country Ski Club, Craft Workers Guild, Bedford off Broadway, the Swap Shop
- Telecommunications Committee Update
- Town Council Rules & Regulations changes
- Town Website upgrade
- Public Outreach options and responsibilities
- Employee appreciation opportunities
- Volunteer recruitment and appreciation

- Yearlong Councilor liaisons to departments

Established Goals / Priorities:

1. Facilities Master Plan implementation. (Gilbert & Duschatko)
2. Recreation Facilities Plan implementation and development of a pay to play policy. (Gilbert)
3. PFAS education & advocacy. (Carter, PFAS Commission Members)
4. Review appointment of the Town attorney.
5. Pursue conservation of developable open space. (Carter)
6. Support “Clean Up Club”. (Carter)
7. Support composting program.
8. Private organization lease updates following review.
9. Quarterly public relation articles. (Murphy)
10. Town Website Refresh. (Murphy, Radke, Thomas)
11. Employee appreciation. (Radke)
12. Volunteer appreciation luncheon. (Radke)
13. Pursue volunteer website domain names. (Murphy)
14. Councilor department liaison assignments. (Gilbert)

Chairman Gilbert adjourned the retreat at 1:09 PM.

These minutes were compiled by notes taken and respectively submitted by Town Manager Rick Sawyer.