

**TOWN OF BEDFORD
TOWN COUNCIL MEETING MINUTES
April 26, 2023
10 Meetinghouse Road**

1. ROLL CALL: A meeting of the Bedford Town Council was held on Wednesday, April 26, 2023, 10 Meetinghouse Road. Participating were Bill Carter (Chair), Lori Radke (Vice Chair), and Councilors Phil Greazzo, Sue Thomas, Dave Gilbert, Kathleen Bemiss, and Michael Strand. Also present was Town Manager Rick Sawyer. Councilor Greazzo has an excused absence.

Chairman Carter opened the meeting at 7:00 PM.

2. PLEDGE OF ALLEGIANCE – Led by Chairman Carter.

3. PUBLIC COMMENTS

Jacob Silberberg, 47 Holbrook Hill Road, thanked them for their public service. It came to his attention that the Town wants to pave Holbrook Hill Road. He knows this had been discussed on and off as far as he could remember, maybe 25 years. The people who live on the road don't want it to be paved, but the Town decided to pave it already. He wanted to find out how to engage with the Town about asking them to think about not paving it.

Chairman Carter brought up New Business before the public hearing.

5. NEW BUSINESS

a. Meeting with the Trustees of the Trust Funds

Ken Peterson, Chair of the Trustees of the Trust Funds, introduced Rob Hannon of Clarfeld Private Wealth Group of Citizens Bank. He thanked Rick Sawyer and Dawn Boufford for their support.

Mr. Peterson stated that there were three Trustees, each elected for three years. The Trustees have a fiduciary responsibility for millions of dollars of taxpayer money. He thought it was important to note that the Trustees of the Trust Funds needed to have transparency to know what they are doing. He told his experience when he first got elected 10 years ago. With the help from Larry Cheetham, Joe Fahey, and others, he thought they put together a good organization. They've been coming every year at the Council's 2nd meeting in April and appreciated the Council letting them come so they can share what goes on with the Trustees of the Trust Funds.

Mr. Peterson stated that they have two pots of money. One is the Private Trusts; the main one was for cemetery plot maintenance. The other one is the Capital Improvement Funds. After they invest this money, they hand over the Capital Improvement Plan to Clarfeld, and at the end of the year, they come up with the money that the Capital Reserve needs. The Trustees have a fiduciary responsibility for School, Town, and private trusts. If anyone raises money for the Town, it has to go through the Trustees of the Trust Funds.

Mr. Peterson read the Attorney General's office handbook for Trustees of the Trust Funds:

Trustees of the Trust Funds are the custodian of the town's perpetual care funds, charitable trusts, private donations, and capital reserve/expendable trust funds. Trustees act in a fiduciary capacity and make the decisions regarding expenditure from these funds based on the wishes of the donor, in the case of privately donated funds, and release capital reserve funds and expendable trust funds to the appropriate government official upon request and make the decisions on how these funds are to be invested, based upon the statutes and the investment policy adopted by the Trustees.

Mr. Peterson read the genesis of the Trustees of the Trust Funds by Terry Knowles, formerly of the NH Attorney General's Office Charitable Trusts Division:

A municipal board of Trustees of the Trust Funds is more of a New England creature. The reason NH has Trustees of the Trust Funds is prior to 1916, town and city treasurers held privately donated trust funds. The Attorney General's office received complaints of trust funds being misused by public officials. A survey was undertaken and some towns just put the trust funds in a general fund completely ignoring donor intent. To correct this problem, the Legislature established the office of Trustees of the Trust Funds in 1916 and Trustees have been the custodians of private trust and capital improvement funds ever since.

Mr. Peterson stated that they hold meetings, post agendas, and take minutes and they have a webpage on the Town's website.

Mr. Peterson stated that the private trusts were about \$110k. One of the things they haven't been able to fix and probably won't ever, was how to combine all the small trusts and put them together and use that money to repair gravestones; do things that the taxpayer money doesn't do in the cemeteries. They were looking into a motion picture, and found that the NH Supreme Court has twice said no. They can't do it in any way, shape or form. The private trusts are invested, by law, more aggressively than the Capital Improvement Plan. Regarding the Capital Reserve Improvement Funds, their job was to make sure taxpayer money was not spent imprudently or lost. It's also important that they earn something. They ladder their investments from 1-5 years, and nothing is over \$250K. They are in high quality investment grade bonds. By laddering 1-5 years, they keep moving and hopefully keep getting the good interest rates. They are not looking for capital appreciation. They don't sell what they buy; they hold it to maturity.

Mr. Peterson stated that Dawn has given them a drawer in the Town Manager's office. They will have about 20-30 folders in there that will show the history of how they got to where they are now for those who come in after they are gone. They meet quarterly with their investment advisors and introduced Rob Hannon of Clarfeld.

Rob Hannon, stated that he was new to Citizens; just started in October. He has been working in the asset management industry for the past 16 years. He talked about the stock market, investments, bonds, interest rates, and inflation. He stated that Clarfeld Citizens manages the Town's two portfolios. The Capital Reserve portfolio was the bulk of the assets at \$8M and the Trust Fund was about \$100K; they are managed very differently. For the Capital Reserve account, they were focusing on principal protection and buying high quality investment grade bonds and government bonds to make sure the principal was safe. They were working with the Trustees on the investment policy statement making sure they weren't taking unnecessary risks and that the cash flows were there when they needed them. On the Trust accounts, long-term, capital appreciation was part of the goal and objective. Those funds will never disappear; they

will grow faster than the rate of inflation. The money will continue to exist in perpetuity. It is more aggressively managed versus the Capital Reserve, which takes little to no risk.

Councilor Radke wanted to know if the interest they earn from the private trusts was reinvested or used as operational for the cemeteries. Mr. Peterson stated that the interest stays with the private trusts.

Councilor Bemiss was confused. She wanted to know if Aunt Mary donated \$100 into a trust in 1900 to care for her burial plot, how that money was used; it would be gone by now. Mr. Peterson stated that back then there were no taxes, but today there are taxes. The Town maintains the cemeteries. The one thing the Town didn't do with tax money was repair broken stones. They appropriate that money to the Cemetery Trustees, so they could use it to repair a stone as opposed to day to day maintenance.

Mr. Cheetham, Trustee, stated that they have scholarship money. Mr. Peterson mentioned the Carbonneau scholarship, which gives two \$500 scholarships. He has received written instructions to keep giving \$500 to two students a year, even if they have to go into the principal, until the money is gone.

Councilor Gilbert wanted to know if the private trusts from way back were earmarked or could be used for cemeteries. Mr. Peterson stated that the NH Supreme Court has ruled that they cannot repurpose a trust; they don't have the trust documents. In order to spend that money it has to come from the person who created the trust.

Councilor Strand wanted to know what the legal path would be to combine those. Mr. Peterson stated that there is none. Until the NH Supreme Court changes their minds, it can't be done. Individuals and Towns have tried creating a law to be passed the NH House and they said it would be unconstitutional to pass that law.

Mr. Peterson thanked Joe Fahey for his three years on the Trustees. He did a wonderful job. He also thanked Mr. Cheetham for coming back. He thanked Trustee Mac McMahan who was all things cemetery.

Mr. Peterson stated that in 2022, they earned about \$106K via investing through the laddered set of funds. Councilor Radke wanted to know if the \$106K was being reinvested. Mr. Peterson stated that they reinvest it.

3. PUBLIC HEARING

- a. Acceptance of an unanticipated NHDES grant from the American Rescue Plan Act funding and the Clean Water State Revolving Fund in the amount of \$60,000 to develop an Asset Management Plan for the Town of Bedford in accordance with NH RSA 31:95-b**

Jeff Foote, DPW Director, stated that \$30K goes towards the Town's asset management of its wastewater collection system and \$30K goes towards the Town's stormwater closed drainage system and asset management. The benefits include maintaining a safe and healthy collection system for the community and adherence to the EPA's MS-4 regulations. The grants offer additional aid during the planning of capital improvements and project

selection phase. It would assist in the decision making and budgeting processes. Actively managing these assets will maximize the cost efficiency of our infrastructure management processes by allowing additional inspection and data collection by staff and allow the staff to make better decisions along with the governing board.

Councilor Radke wanted to know if there were yearly maintenance fees for the software program. Mr. Foote stated that they were going to expand their current consultant for wastewater management. He didn't anticipate yearly maintenance fees. Councilor Radke assumed that if there were maintenance fees, it would come out of the sewer enterprise fund. Mr. Foote responded for the sewer and the general fund for the stormwater side.

Chairman Carter opened the public hearing.

Chairman Carter closed the public hearing.

MOTION by Councilor Gilbert that the Bedford Town Council formally accept the proposed grant from NHDES in the amount of \$60,000 and to authorize the Town Manager to execute the grant agreement and proceed with the development of the stormwater and wastewater asset management programs. Seconded by Councilor Thomas. Vote taken – Motion Passed – 6-0.

b. Award of bid (2) six wheeled body, plow and sander

Mr. Foote stated that this was to endorse the extension of a contract from December 2021 for two six-wheel dump body, plow, and sander in the amount of \$234,250.00 to H. P. Fairfield. On 2/22/23, the Town Council approved the purchase of two cab and chassis trucks and realized a 23.3% increase for the exact vehicle from the year before. At the same time, they were reviewing the specifications for the sander, plow and dump body to ensure the Town was getting what it needed. As a result of significant increases in the cost of the cab and chassis between 2022 and 2023, the department contacted the 2022 low bidder for the sander, plow and dump body to consider holding their 2022 bid prices in 2023. After some negotiation, the 2022 low bidder H. P. Fairfield of Hopkinton, NH provided a quote to outfit the trucks for \$117,215.00 each for a savings for two trucks of \$1,750.00 over the previous year. On 11/16/22, the Town Council voted to allocate \$450,000.00 of unanticipated SB401 Highway Block Grant monies towards this. The increase in the trucks caused them to see if they could hold the line item for the plow, sander and body to try to minimize their increases for the purchase of those items. The reason they were asking for more was because of the increase on the cab and chassis from February that they approved. They were proposing to take \$30,840.00 from the winter maintenance equipment rental and leasing budget to cover that cost.

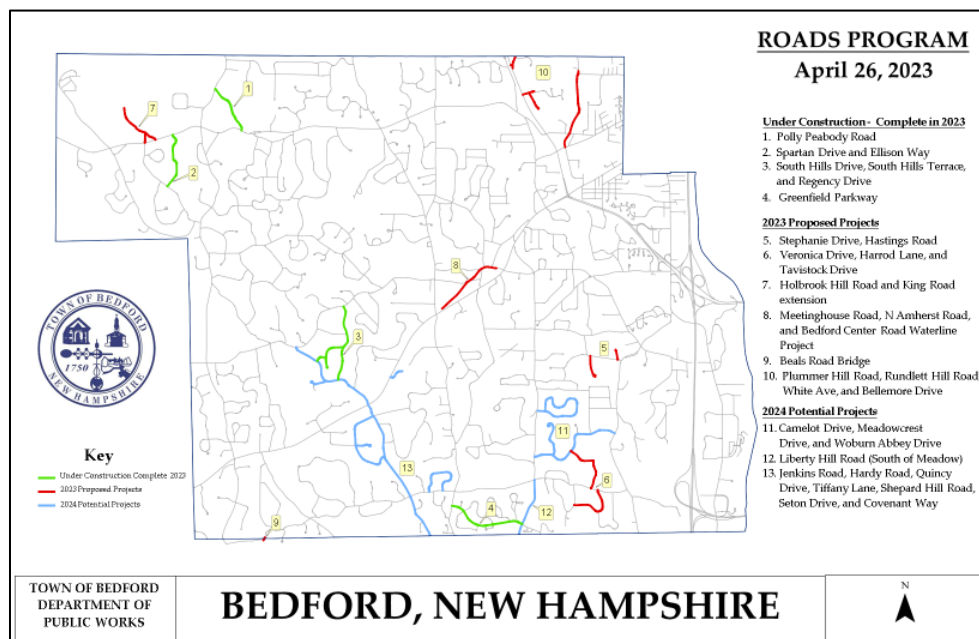
Councilor Radke wanted to know if he felt confident they would have enough in there to cover any expenses they might incur. Mr. Foote responded yes, based on his training and experience. Over the last few years, they couldn't find private companies to perform winter maintenance, so they had some administrative staff cover those duties. They've had that money sitting there. Councilor Radke wanted to know if they would see a decrease in that budget next year. Mr. Foote responded potentially.

Councilor Gilbert wanted to clarify that they were getting two of the six-wheeled dump body, plow, and sanders at \$117,215 each, which would be a total of \$234,430, not \$234,250. It was realized that it was \$117,125 each, not \$117,215 each.

MOTION by Councilor Thomas that the Bedford Town Council award an extension of Contract #20-2021 to H. P. Fairfield of Hopkinton, NH in the amount of \$117,125.00 each or \$234,250.00 to outfit the recently purchased trucks and to authorize the Town Manager to execute the contract extension. Seconded by Councilor Strand. Vote taken – Motion Passed – 6-0.

c. DPW Department Update

Mr. Foote, presented an update on the roads program.



Councilor Radke wanted to know his thoughts on paving Holbrook Hill Road. She knew that one of their goals was to pave all of the dirt roads.

Mr. Foote stated that the Town Council 18 years ago wanted to pave the roads. They've been methodically paving those roads, so they could lower their maintenance costs. He listed the dirt/gravel roads that had been paved over the years: Jenkins-2005, McAllister-2007, and since then they've done Old Mill, Meadow, High Street, Hastings and others. The goal over the years was to reduce the maintenance and eliminate the need for a grader. They haven't put any money in the Capital Reserve for a grader in 10 years, because they want to discontinue the need to maintain it, store it, and find someone who can operate it. They had someone that retired a few years ago and it's an occupation that was not that common anymore unless you work for a contractor. If the Council doesn't want to follow through what he had been tasked with for the last decade or more, he's good with that, but that hadn't been his assignment. He's willing to work with and hear with anyone; they've been very successful with the residents for the last 20 years. That's

what their charge has been Councilor Radke wanted to know if the residents of other dirt roads they've paved were fine with it. Mr. Foote stated that they had a very good track record of making people whole at the end of a project and that has been their intent for 20 years and he didn't see why it would be any different at this point. Councilor Radke mentioned that when she was on the Council many years ago, Meadow Road was being considered to pave and the residents didn't want it. Mr. Foote stated that there were two people specifically that were opposed to it and he has since heard from them that they were very happy the road was paved.

Councilor Strand wanted to know how many dead-end unpaved roads were remaining in Bedford. Mr. Foote responded four: Hastings, Holbrook Hill, Tinker, and County West. Those were the total amount of remaining dirt roads that were not paved; two of them were dead-ends. Councilor Strand wanted to know if he had heard any concerns from residents on those remaining roads. Mr. Foote responded no. He gave some history on Tinker Road and over the course of 9 years, the environmental regulations changed and he wasn't sure they could move forward with that effort. It's going to necessitate obtaining an easement to treat the water. Councilor Strand wanted to know if grading was required annually. Mr. Foote responded 100%. Councilor Strand wanted to know how much it would be to contract externally once a year. Mr. Foote stated that he wasn't sure he could get someone to quote that work. It's not something that most folks were interested in, because of the mobilization costs to piece meal and the actual work that they do and the traffic control. Councilor Strand thought there was over \$600K remaining in the road bonds allocated for Holbrook Hill Road and wanted to know if there was a mechanism where those funds could be moved or re-appropriated into a road maintenance fund if not used for a specific project or potentially left to the discretion of the department manager to allocate it differently if the project didn't move forward. Mr. Foote stated that the Council could choose to allocate the money and pull a project whenever they choose to. Maintenance was real and it was becoming more difficult to maintain roads. It was difficult 20 years and it's becoming more difficult. On dirt roads there is erosion. They were constantly adding loads of gravel on roads to have a crown so the water gets to the edge of the road. On a paved road you don't need to do that on a continuous basis. Councilor Strand thought, contingent upon the will and majority vote of the Council, he would not have a hard time spending those funds on maintenance projects for that road or for others elsewhere. Mr. Foote stated that as they go through and finish paving the roads, and that is the remaining road that's not paved, the maintenance cost on that was going to go through the roof. Mr. Sawyer clarified that the bonding authority that the legislative body gave them would allow that money to be used in a maintenance account. They have to spend it on the reconstruction of roads. They could form another maintenance account if they needed to, but he thought it would be something they would just fund annually in the general fund. Councilor Strand stated that he would want to see a cost comparison of how much more maintenance costs would be for a scenario like this.

Councilor Thomas stated that they were talking about what the maintenance cost was versus zero. They were going to use that bond money; there were other roads to be done. Assuming that bond was used as it should, they were either doing maintenance on the roads or none. Mr. Foote stated they need to increase the annual maintenance budget. The roads are in great shape and he is to talk about their pavement management system. They were moving away from construction and going into the maintenance phase.

Councilor Bemiss wanted to know how many unpaved roads were private ways. Mr. Foote stated that Candy, Linwood and Lodge. Councilor Bemiss thought one option for the residents would be accepting the road as a private road, removing Bedford from responsibility; they would have to maintain it themselves. Mr. Foote stated that the DPW supports that initiative 100%. Councilor Bemiss stated that if all the residents on that road agreed to accept it as a private road, it would mean that Bedford would no longer accept responsibility for it; keeping it as it is. Mr. Foote stated that he would happily show up that night for the discontinuance of that road. Councilor Radke stated that it was an option. Councilor Gilbert stated that it wasn't an option that the Council could take. Councilor Radke stated that now that they've had a representative from that road, he heard it from them that it was an option. She understood that everyone had to be on board.

Jacob Silberberg, 47 Holbrook Hill Road, thanked them for suggesting a path forward. He would talk to everybody about it. It would be helpful to understand what the current maintenance costs were and what the allocation of cost was for plowing and salting if it were paved. If Mr. Foote said it would cost \$100 a year for the Town to maintain it paved, his neighbors might say, if it's private could they use that same \$100. It's not costing the Town extra. Councilor Bemiss thought they should speak to residents on private dirt roads and how they were managing it. Mr. Silberberg stated that he's talked to some of them and they prefer not to be paved. He encouraged Council members to talk to people who live on the other roads that Mr. Foote proposes paving. He stated that Mr. Foote testified that the people on Hastings were in favor of paving it. When he spoke to them, they were vehemently not and were threatening to sue the Town. He stated that Mr. Foote was definitely in favor of paving and sounded like he has been in favor of paving for 10 plus years. He stated that Mr. Foote said he couldn't get someone to quote for that work. He's talked to a couple of contractors and there were all under the impression that Mr. Foote didn't want them to quote it. In his discussions with them, they would budget \$1,600 per grading and stated that Mr. Foote told him two to four times a year and his neighbors could imagine it costing the Town 4 x \$1,600 a year. He stated that Mr. Foote talked about not getting involved with traffic control. When the Town does the grading now, there's no traffic control. It's a very small road. He didn't want the Town Council to think it was a bigger undertaking than it needed to be. He thought Mr. Foote was explaining to him that he didn't want to send a special truck with sand, but the Town uses a chloride solution. The Town was buying 1-ton dump trucks with sanders on the back. The Town had the equipment to run sand on the road. If the Town was entirely switching to chloride, he wanted to know why they were buying sanders. He thought the costs were lower than people were making it out to be to maintain the road as it is. It would be interesting if Mr. Foote could produce actual numbers of the allocation of costs today, the allocation of costs for the road. A paved road was not free, because they got the bond. They make principal and interest payments; that road has a useful life and they have to pay it again at the end. There were very few houses on the road. Councilor Gilbert stated that there were 12. Mr. Silberberg stated that there were only a couple of families and they were all sort of related; please leave us alone. Some were willing to chip in with that kind of thing. The way he understood the bond to work, was the Town was signed up to borrow a certain amount of money that it could draw down as it needs it and then pay it back over time. When that money was used up, the Town would have to raise another bond. He wanted to go last and fingers crossed maybe the bond would run out before they got to it.

Councilor Radke wanted to know if they needed to make any decisions on that tonight. Mr. Sawyer stated that they just got survey and would be starting engineering work soon. They weren't setting out to pave it in the next couple of weeks. They have time to work on it and come back and discuss it more. He could talk to Mr. Silberberg more about the options. He clarified that the term 'sander' was just a generic term for the sander/salter device that puts sand and/or salt on roads. It wasn't specific for sanding.

Councilor Strand wanted to know what the timeline would be if there was going to be any change in decision. Mr. Foote stated that he spoke with the surveyor and with any luck they would have the survey back next week and then they would have their engineering team start the design process. He hadn't spent a lot of time reviewing drainage on that road. It could take a month or two months depending on their consultants' workload just to get to the design. Councilor Strand stated that the only reason he asked was in the interest of efficiency, potentially not wasting resources on a project that potentially could not move forward. He wanted to know if they should set a deadline or an agenda item to do further data collection, quoting or whatever and make a decision or no decision.

Councilor Thomas thought they would have to make a motion to change what's already been approved. There would have to be a motion and a vote on whether to change the course. Councilor Strand didn't think they were in a position to make a motion at this point. Councilor Gilbert stated that they didn't have the numbers. Councilor Strand thought maybe a bookmark or a future agenda item to revisit it if needed based on the discretion of the Chairman and Town Manager. Chairman Carter said duly noted and leave it at that.

Mr. Foote stated that he was taken back by the comment about Hastings Road.

Mr. Foote stated that for a pavement management system, they let an RFP out a couple of months ago, so they could objectively understand as the bond matures and as the road program matures and they move into the maintenance aspect of the roads. They've selected an engineering firm, Beta Group, who was coming this summer with a specialized vehicle; they ride the roads and determine ride quality and severity of cracks. Once they pave a road the PCI will be very high, so they can assign values to the roads that they were planning on paving this year. In the fall, their goal is to show the Council the PCI (pavement condition index) for all of the roads. Based on the monies that have been spent over the last 20 years, they were going to realize a very high PCI; everyone should be proud of that and those that have been involved over the years. The engineering firm determines what the PCI is, and Bedford is likely to be one of the highest in the State. It's a 3-5 year cycle that they do depending on the severity and the condition of the roads and then every year they could objectively look to see which roads need attention. At that point it would be crack sealing and overlays. That's why they need to get to \$2M for maintenance. That's been the plan for at least 10 years to get to \$2M.

Mr. Foote stated that their highway garage just became an official State inspection station. They can perform Town vehicle inspections in-house to reduce some costs and save some money. That initiative was taken on by the Head Mechanic and it's going to be good for Bedford and save some money.

Mr. Foote stated that they were finally getting 3-phase power extended up Chubbuck Road. He met with Eversource and Consolidated and they were walking the proposed

pole locations on Chubbuck into the Transfer Station. He was told that the pole sets could happen in the next two weeks, which was somewhat on schedule. The goal was to have them complete by June and then Eversource could upgrade the utility wires extending from New Boston Road to Wallace Road to Chubbuck to the rear of the Transfer Station.

Mr. Foote stated that the voters approved the solar field at the Transfer Station on the landfill by a margin of over 61%. They currently received a first draft of a RFP to let that project out to bid. They had a meeting with staff and the consultant and Chris Bandazian on the Energy Commission on how best to put a proposal on the street.

Mr. Foote stated that the numbers for MSW continues to decline. He thought that was due to people going out to restaurants more and they reduced the amount of commercial activity at the Transfer Station. They are trying to get those MSW numbers down at \$115.52/ton. The unit weighted average for recycling and glass comingled last month was in the \$106 range. He urged residents to keep recycling glass, other materials, and food composting was free. They need to get the public behind composting; pull those items out of their MSW. This year they were going to test some of the materials they've collected and introduce some of the compost at the EFJH and the fields to try to improve those fields. It was a good first step to ensure they've got a good product and will help the EFJH out. Chairman Carter thought they needed to keep composting in the forefront.

Councilor Bemiss wanted to know if they were replacing the poles on Chubbuck Road and putting new poles. Mr. Foote explained that the poles that are there are non-conforming, so the poles needed to be replaced regardless of the project. They will be replacing them with poles that may be 8 or 10 feet taller. There are two or three spots on Chubbuck where they were going to introduce mid-span poles and then the new poles will be the 3, 4, or 5 between the generator at the Transfer Station and then out to where the trailer is at the toe of the slope where the termination for the 3-phase was going to be. There won't be a bunch of new poles along the road; there may be two or three. The bulk of the new poles will be onsite. Councilor Bemiss wanted to know if they would all be on the same side of the road. Mr. Foote responded no, they would in the same position as they are today. Councilor Bemiss stated that at the Library there is a display on all recyclables and composting. You can recycle just about anything at the Transfer Station.

d. Appointments to Boards/Committees/Commissions

MOTION by Councilor Gilbert that the Bedford Town Council approve the slate of appointments as presented. Seconded by Councilor Strand. Vote taken – Motion Passed – 6-0.

e. Other New Business – None.

4. OLD BUSINESS – None.

5. APPROVAL OF MINUTES

a. Interview Minutes – April 12, 2023

MOTION by Councilor Radke that the Bedford Town Council approve the minutes of the April 12, 2023 Interviews. Seconded by Councilor Thomas. Vote taken – Motion Passed – 6-0.

b. Organizational Meeting/Public Session – April 12, 2023

MOTION by Councilor Thomas that the Bedford Town Council approve the minutes of the April 12, 2023 Organizational Meeting/Public Session. Seconded by Councilor Gilbert. Vote taken – Motion Passed – 6-0.

6. TOWN MANAGER REPORT

- 1) Dog Licenses must be obtained from the Town Clerk by April 30th each year. Registrations can be done in person or online.
- 2) April 30 – Fire Department live burn training event at 72 New Boston Road. The public is asked NOT to attend.
- 3) May 6 – Pulpit Rock Conservation Area Spring Work Day, meet at the New Boston Road parking lot, 9 AM. Rain date May 7th.
- 4) May 7 - The Cinco de Miles 5K road race 9:15 AM starting at the High School and ending at the Little League Complex.
- 5) May 11 – Thursday Theater, “80 for Brady”, 2:00 PM and 6:00 PM, Library. Register on the Library website. This is a free event.
- 6) May 14 – Bedford Library Closed for Mother’s Day.
- 7) May 21 – Cinema Sunday, “The Sting”, 1:30PM, Bedford Library. Please register in advance on the Library website.
- 8) May 24 - BeBold 2nd Annual Duckin’ Dodge Event, 5:30 PM, The NH Sportsplex.
- 9) May 28 – Memorial Day Parade, 1 PM, Bedford High School to McKelvie Intermediate School via County Road with a theme of “Thank a Veteran”.
- 10) May 28 – Bedford Library Closed for Memorial Day.
- 11) May 29 – Bedford Town Offices, Library, Transfer Station, & BCTV Closed for Memorial Day.
- 12) June 4 - The Bedford PTG Color Blast Fun Run at the High School, 9:30 AM.
- 13) June 10 – Bedford High School Graduation, 10 AM.
- 14) June 15 – Household Hazardous Waste Day, 8:30 AM – 3 PM, Highway Garage, 19 Chubbuck Road.
- 15) Registration for Camp Witzel summer camp and other summer camp programs are now open and information is available on the Recreation page of the Town [website](#).
- 16) Job Openings – Full time, Part time, and Seasonal. Visit: www.bedfordnh.org/jobs.
- 17) Clean Up Bedford Day – On April 15th residents collected a significant amount of trash from our roadways. Thank you to Town Council Chairman Bill Carter for spearheading the program and to DPW for picking up the blue bags and to all that participated.

Mr. Sawyer stated that it was Administrative Professionals Day. They can’t thank Dawn enough for all the work she does as their Executive Assistant both for his office and the Council as well as the many other boards and commissions that she supports as well.

Councilor Gilbert mentioned that Household Hazardous Waste Day is always on a Saturday and June 15th is a Thursday.

7. COUNCILOR COMMENTS AND COMMITTEE UPDATES

Councilor Bemiss stated that if you are bringing hazardous waste, latex paint goes in the regular garbage. Put sand or kitty in it and you can bring it in anytime in the regular waste.

Councilor Radke mentioned the first Charter Commission meeting April 19th. They heard from their legal counsel who gave a little history and talked about Charters. Terry Wolf was elected as Chair, Kelleigh Gleason as Vice Chair, and Paul Brock as Secretary. Their next meeting is May 3rd and they will have another meeting on May 17th. It's open to the public and is televised. They are going to do their fact finding and talk about next steps. She thanked Dawn for all her work.

Councilor Thomas stated that the ZBA had a swimming pool on the agenda. The Energy Commission is meeting tomorrow night and they are very excited about the solar.

Mr. Sawyer clarified that Hazardous Household Waste Day is July 15th, not June 15th.

Chairman Carter thanked those that helped out on CUB day.

8. NON-PUBLIC – RSA 91-A:3 II (I)

MOTION by Councilor Radke to go into non-public at 8:46 PM per RSA 91-A:3 II (I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present. Seconded by Councilor Thomas.

ROLL CALL VOTE: Thomas-aye, Gilbert-aye, Radke-aye, Bemiss-aye, Strand-aye, Carter-aye. Motion Passes.

MOTION made by Councilor Thomas to leave non-public session at 9:06 PM. Seconded by Councilor Gilbert.

ROLL CALL VOTE: Thomas-aye, Gilbert-aye, Radke-aye, Bemiss-aye, Strand-aye, Carter-aye. Motion Passes.

MOTION by Councilor Thomas to seal the minutes, because it is determined that divulgence of this information likely would render a proposed action ineffective. Seconded by Councilor Strand.

ROLL CALL VOTE: Thomas-aye, Gilbert-aye, Radke-aye, Bemiss-aye, Strand-aye, Carter-aye. Motion Passes.

MOTION by Councilor Thomas to adjourn public session at 9:06 PM. Seconded by Councilor Bemiss. Vote taken – Motion Passed – 6-0.

Respectfully submitted,

Dawn Boufford