

TOWN OF BEDFORD
TOWN COUNCIL RETREAT MINUTES
June 27, 2020
BEDFORD SAFETY COMPLEX
55 CONSTITUTION DRIVE

ROLL CALL: The Bedford Town Council held a retreat on Saturday, June 27, 2020 at the Bedford Safety Complex, 55 Constitution Drive. Present were Councilors: David Gilbert (Chairman), Denise Ricciardi (Vice Chair), Bill Carter, Bill Duschatko, Phil Greazzo, Lori Radke, and Melissa Stevens. Also present was Town Manager Rick Sawyer.

Chairman Gilbert opened the retreat at 8:05 AM.

There was discussion of short term and long term goals for the Town and current and future projects including the following:

- Town facility needs with presentations from Jeff Foote, DPW Director, Mary Ann Senatro, Library Director, John Bryfonski, Police Chief, and Scott Hunter, Fire Chief.
- COVID-19 impacts to the expected revenue for the year
- Sportsman Field improvements
- Parks Improvement Master Plan
- Charter, Council Rules, Code of Conduct, Media Policy, & Social Media Policy
- Roadside cleanup efforts
- Conservation of developable open space
- Town website refresh
- Time and attendance software implementation
- Document management system implementation
- Employee appreciation opportunities
- Master Plan implementation
- Telecommunications Committee action items
- Veteran tax credit programs
- Refinancing of long term debt
- Health insurance changes
- Free or reduced admission to the pool complex in 2021

Established Goals / Priorities:

1. Facilities Master Plan implementation. (Gilbert, Duschatko, Greazzo)
2. Sportsman Field – Rebid (Staff)
3. Charter, Council Rules, Code of Conduct, Media Policy, & Social Media Policy – Committee to review and make recommendations by October 1, 2020. (Radke, Ricciardi, Stevens)
4. “Clean Up Club” – Organized efforts to complete roadside cleanup. (Carter)
5. Conservation of developable open space.
6. Town website refresh – Councilors should provide items they would like to see to the committee by October 1, 2020. (Gilbert, Duschatko, Radke)
7. Document Management – Money should be provided in the 2021 budget for scanning.
8. Employee Appreciation (Ricciardi, Radke)
9. Telecommunications Committee to continue on with municipal broadband review and recommendation. (Duschatko, Ricciardi)
10. Refinancing of long term debt (Staff)

Chairman Gilbert adjourned the retreat at 2:30 PM.

These minutes were compiled by notes taken and respectively submitted by Town Manager Rick Sawyer.