



BEDFORD CEMETERY TRUSTEES

Meeting Minutes
August 22, 2019

1. Call to Order and Roll Call
 - a. Cemetery Trustee meeting called to order by Chairman David C. Bailey at 1:00 PM
 - b. Present: David C. Bailey, Chairman – Steve Wiggin – Member Art Alden, Member/Secretary, and Denise Ricciardi, Town Council Liaison to the Cemetery Trustees
2. Trustees developed and prioritized operational budget requirements for next year and identified other administrative expenses
3. The table below outlines the budget Request for next year:

Cemetery Trust Requested 2020 Budget	
Property Maintenance & Repair	Dollars
Lawn Maintenance Contract	\$19,500
Stone Repair (Back River)	\$16,600
Stump Removal (3 Cemeteries)	\$13,500
Electricity	\$600
General Supplies	\$2000
Postage	\$100
Part Time Wages	\$500

4. Old Business

Review of quotes received from vendors for tree cutting and brush remove was completed. Steve Wiggin motioned that we accept Branford Tree and Lawn Care as the contractor. The motion was approved by a 3-0 vote
5. New Business

Art Alden noted that the Cemetery Website will need some modification as we continue to split 4-person plots into two 2- person plots. Denise Ricciardi will contact Chairman Bill Duschatko to start the planning process.
6. Adjournment – Chairman Baily motioned that the meeting be adjourned, motion seconded by Steve Wiggin and approved by a 3-0 vote at 2:30 PM.

Respectfully Submitted By,
Art Alden Trustee/ Secretary