



## BEDFORD CEMETERY TRUSTEES

DECEMBER 27, 2018

### MEETING MINUTES

- 1) Roll Call and Call to Order
  - a. Present – David C. Bailey, Chairman and Steve Wiggin
  - b. Meeting was called to order by Chairman David C. Bailey at 9:04 with a Quorum (note: Member Melinde Lutz Byrne resigned her position due to relocation prior to completion of her term)
  - c. Minutes from the last meeting are already approved and posted on the town web site.
  
- 2) Discussion of Brush Cutting in Bedford Center Cemetery
  - a. Chairman Bailey and Steve Wiggin discussed and evaluated three bids received for tree and brush clearing in Bedford Center Cemetery.
  - b. A bid was received from Bradford Landscaping which included additional effort not required by the solicitation. The Offer was found to meet the requirements of the tree and brush clearing specifications. Bradford's total price was \$8,800 and was adjusted to a price of \$6,000 for the tree and brush clearing requirements.
  - c. A bid was received from Low Impact Logging. The Offer was found to meet the requirements of the tree and brush clearing specifications with a total price of \$5,400.
  - d. A bid was received from John Brown Inc. The Offer was found to meet the requirements of the tree and brush clearing specifications with a total price of \$5,100.
  - e. After the discussion and evaluation of the three bids, Steve Wiggin offered a motion to accept John Brown Inc's offer as the best value for the effort of tree and brush clearing.
  - f. The motion was seconded by Chairman Bailey who called for a vote.
  - g. The vote was 2 for and 0 against, motion passed.
  
- 2) Old Business
  - a. A discussion centered around the large maple trees in the Bedford Center Cemetery which have become a potential hazard. A recommendation to remove several trees will be added to the agenda of the Bedford Historic District Commission in the spring. In addition, the Trustees will discuss this with the Bedford Historical Society.
  
- 3) New Business
  - a. Chairman Bailey suggested that Art Alden, the current Cemetery Trust Secretary, fill Melinde Lutz Byrne's position in an interim basis until one can be appointed to a full term.
  - b. The Chairman will make a recommendation to the town council to fill the vacant position as an interim Trustee with Art Alden
  
- 4) The trustees would like to publicly thank Town Clerk Lori Radke for her tireless work and full cooperation with the trustees for the last several years. She will be truly missed, and we wish her the best in her new assignment.

Thank You Lori – David and Steve

Respectively Submitted,

Art Alden  
Secretary