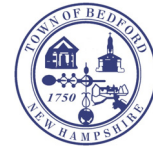


MEMORANDUM



To: Bedford Town Council
From: Rick Sawyer, Acting Town Manager
Date: April 21, 2016
Re: **Manager's Report**

News & Noteworthy:

- 1) The financial audit for 2015 began with the first three days of in office review March 14-16 and continued with 2 more days April 18-19, and they will return for 3 days in May.
- 2) Whole Foods Market celebrated its grand opening with a breaking of bread on April 8th.
- 3) The Knights of Columbus has donated signage for the Safety Complex, 55 Constitution Drive that will identify it as a "Baby Safe Haven". In accordance with state law parents can relinquish custody of unharmed newborn infants without fear of prosecution.
- 4) Water main flushing is occurring in the area of Little Pond Estates between 8:30-4:00 on April 25-26, 2016. Residents in this area are encouraged not to do laundry or to drink the water during this time period. Anyone with questions should contact Pennichuck at 1-800-553-5191.
- 5) The last day to make party affiliation changes prior to the September Primary is May 31, 2016.



Project Updates:

- 1) We continue to monitor and work on the PFOA water contamination issue which has now expanded to include testing of private wells within a portion of Bedford along Back River Road and Green Meadow Lane. Many more details are available in a separate staff report.
- 2) Library HVAC/Geothermal – The wells tops have been cut and interconnections completed. When the work is finalized it likely will not be obvious that any work was performed as it will all be below grade. It is anticipated starting June 1st that the upstairs will be closed for approximately 3 weeks.
- 3) The Annex roof replacement is underway and includes extensive structural repairs to correct the problems caused by the decades old fire in the building. The Town Hall Roof will also be replaced this year starting in June by a separate contractor which will include needing to close the building for asbestos remediation during the first two weeks of June.
- 4) Wallace Road reconstruction continues and the area between Church Road and North Amherst Road is expected to be paved in next few days. The road will remain closed to traffic for approximately two more weeks. The South River Road TIF Area improvements continue and significant progress has been made on the Eastman Ave bridge installation. The intention is to complete the TIF project including all final pavement on South River Road by June 1st.

Work in the area of Old Bedford Road has resumed and next week the contractor is scheduled to reclaim and pave Galloway Lane, Curtis Lane, and Curtis Court, as well as installing the rest of the curbing along Old Bedford Road including in front of Memorial School (during school vacation).

- 5) The online payment and credit card project went live April 8th for motor vehicles and dog licenses and over 100 residents took advantage of the credit card option over the last week. Tax billing as well as other billing will be brought online later in the spring.
- 6) Work continues on the 26 properties who receive municipal sewer services who have never received a bill and we anticipate reviewing the issue with the Water and Sewer Committee before any further steps will be taken. Bills are being generated for all properties in the current cycle and a decision will need to be made regarding back billing.
- 7) Work on the new town website continues and the reveal of the preliminary website has completed with the staff members of the working group who are now making their recommended changes.
- 8) Personnel – The Fire Department has made offers to 2 individuals for our 3 new (July 1) positions. The Police Department completed a Swearing In Ceremony for our 3 new officers, leaving 1 vacancy. The Finance Department and DPW are each working towards filling their new positions that became available April 1st. The vacant Assistant Planning Director position will be posted this week.



Events:

- April 25th – Coffee & Classic Movie, 9:30 AM Bedford Library, “Singing in the Rain (1952)”.
- April 30th – Touch-A-Truck, 10 AM – Noon, at the Town Playground/Pool parking lot, 20 County Road. This is a free event.
- April 30th – National Prescription Drug Take Back Day, 10 AM – 2 PM, Bedford Police Department, 55 Constitution Drive.
- May 1st – Sunday Concert Series, 2:30-4:00 PM, Bedford Library, “The Sky Blue Boys”.
- May 5th – Thursday Theater 2-4:30 PM and 6:30-9 PM Bedford Library, “Lady in the Van”.
- May 7th – Household Hazardous Waste Day, 9 AM – 1 PM, at the Town Highway Garage, 19 Chubbuck Road, Bedford residents only with a current transfer station sticker. Contact Public Works with questions at 472-3070.
- May 8th – Bedford Library closed for Mother’s Day.
- May 23rd – Coffee & Classic Movie, 9:30 AM Bedford Library, “State Fair (1945)”.

- May 29th – Memorial Day Parade, 1:00 PM followed by the NH National Guard Alumni Band Concert at 2 PM in the McKelvie School Cafeteria.
- May 29th – Bedford Library Closed for Memorial Day
- May 30th – Bedford Town Offices, Library, Transfer Station, & BCTV Closed for Memorial Day.

Upcoming Meetings:

- April 25th – 7:00 PM, Planning Board
- ~~April 26th – 7:15 AM, Highway Safety Committee~~
- April 26th – 7:00 PM, Conservation Commission
- **April 27th – 7:00 PM, Town Council**
- April 28th – 7:00 PM, Energy Commission
- May 3rd – 7:00 PM Historic District Commission
- May 9th – 7:00 PM, Planning Board
- **May 11th – 7:00 PM, Town Council**
- May 12th – 7:45 AM Water & Sewer Committee
- May 16th – 7:00 PM, WBNH-LPFM Board of Overseers
- May 17th – 7:00 PM, Zoning Board
- May 24th – 7:00 PM, Planning Board
- May 24th – 7:15 AM, Highway Safety Committee
- May 24th – 7:00 PM, Conservation Commission
- **May 25th – 7:00 PM, Town Council**
- May 26th – 7:00 PM, Energy Commission

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