

MEMORANDUM



To: Bedford Town Council
From: Rick Sawyer, Town Manager
Date: May 4, 2017
Re: **Manager's Report**

News & Noteworthy:

- 1) New Fire Engine – We have received word that our new fire engine has reached our NH vendor where final outfitting will be completed. Delivery is expect in approximately 1 week.
- 2) Officers Carter and Maggiano have successfully completed the 172nd NH Police Academy and Officer Frink has been sworn in and is now attending the 173rd Academy.
- 3) The Cinco de Miles 5K road race will take place on Sunday May 7th, at 9:30 AM starting at the High School and ending at Shorty's. Traffic on Nashua Road, Wallace Road, and Route 101 will be impacted and motorists are encourage to seek alternate routes during the race.
- 4) A Bedford First Responders Appreciation Day & Fundraiser for the Police and Fire Associations will take place on Saturday, June 3rd with a Family Fun Day and Bicycle Safety Rodeo from 10 AM – 2 PM at the Bedford Mall.
- 5) During National Prescription Drug Take Back Day on April 29th our residents turn in 100 pounds of unused medications bringing the total turned into our dropbox at Police Department to approximately 900 pounds in the last year. The dropbox remains available to residents 24/7/365.



Project Updates:

- 1) PFC Water Contamination – We continue to monitor and work on the PFC water contamination issue and a full staff report has been provided. A meeting with Saint-Gobain, NHDES, Pennichuck, and town officials was held on April 11, 2017. As noted in the full report Saint-Gobain has agreed to complete the design work for extending municipal water from Merrimack to the lower Back River Road, Smith, and Green Meadow Lane area and a public meeting will be held on May 9th at 6:30 PM to discuss the next steps with the residents covered in that study area.
- 2) Paving Recreation Parking Lot – Staff have had initial contact with our permit software vendor to have a new student parking permit process in place in July. Chief Bryfonski is reviewing the parking ordinance changes needed which will be scheduled for a hearing with the Council when ready. DPW is working on the survey and engineering related work for construction prior to the start of school.

- 3) Facilities Master Plan – The kick-off meeting with the consultant and the steering committee was held on May 1st and the consultant has completed the first two days of interviewing the various departments to understand current conditions and future needs. The project looks to have final recommendations in the fall of 2017.



- 4) Roads Program – Work is underway on the Gault Road, Maple Drive, and Patten Road project. Design work continues on the Donald Street area project but construction may not be initiated until 2018 or later due to the possibility of grant funding. Survey work for Pulpit Road north of New Boston Road and Campbell Road has been initiated. Worthley Road and the numbered street area design and easement work is continuing with final recommendations presented to the Council (tentatively May 24th) prior to work proceeding. A full Roads Program update is anticipated for the May 24th Council meeting.

- 5) Work on the Splash Pad has continues and is on schedule to be operational with the opening of the pool. The underground plumbing is installed and the pad has been framed in preparation of concrete.



- 6) Personnel: We have decided to utilize a part time in office engineering consultant and part time project manager employee to fill the open Town Engineer position for the remainder of the 2017 construction season. The part time project manager position has been filled by a resident and former NHDOT project manager. An internal selection process has been conducted for those existing Police Department members interested in the second SRO position and an announcement will be made soon. An internal posting will be completed for our new equipment operator position in DPW. Meetings have been scheduled with our three unions for May and June to initiate contract negotiations.

Events:

- May 7th – Sunday Concert Series, 2:30 PM, Bedford Library, the “Concord Coachmen”.
- May 9th – PFOA Public Meeting, 6:30 PM, Peter Woodbury Elementary School.
- May 12th – 78th Annual Bedford Firemen’s Ball, 6:00 PM Social, 7:00 PM Dinner.
- May 14th – Bedford Library Closed for Mother’s Day.
- May 21st – Sunday Matinee Series, 2 PM, Bedford Library, “Enough Said”.

- May 23rd - The 2017 Citizens Police Academy Graduation, 6:30 PM.
- May 28th – Memorial Day Parade, 1 PM followed by the NH National Guard Alumni Band Concert at 2 PM in the McKelvie School Cafeteria. (Council and others line up at the HS at 12:30 PM)
- May 28th – Bedford Library Closed for Memorial Day
- May 29th – Bedford Town Offices, Library, Transfer Station, & BCTV Closed for Memorial Day.
- June 3rd – Bulldog Fest, celebrating 10 years of Bedford High School, 2 PM.
- June 10th – Bedford High School Graduation, 10 AM.

Upcoming Meetings:

- May 8th – 7:00 PM, Planning Board
- **May 10th – 7:00 PM, Town Council**
- May 11th – 7:45 AM Water & Sewer Committee
- May 16th – 7:00 PM, Zoning Board
- May 22nd – 7:00 PM, Planning Board
- May 23rd – 7:15 AM, Highway Safety Committee
- May 23rd – 7:00 PM, Conservation Commission
- **May 24th – 7:00 PM, Town Council**
- May 25th – 7:00 PM, Energy Commission

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