

# MEMORANDUM



To: Bedford Town Council  
From: Rick Sawyer, Town Manager  
Date: May 18, 2017  
Re: **Manager's Report**

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## **News & Noteworthy:**

- 1) This week we celebrated National Police Memorial Week and I am so thankful for the members of our department that work so hard looking after our community by first looking to prevent issues from occurring but being prepared to take action when needed. Members of the department participated in ceremonies in Washington and Concord in recognition of the week.
- 2) The State received bids on May 18<sup>th</sup> for the Route 101 widening project with the lowest bidder being Continental Paving, Inc at \$15.8M. The pre-bid estimate was \$14.3M.
- 3) Tax bill will be issued by the end of May with a July 1<sup>st</sup> due date.
- 4) New Fire Engine – We have received word that our new fire engine has reached our NH vendor where final outfitting will be completed. Delivery is expected on May 22<sup>nd</sup>.
- 5) A Bedford First Responders Appreciation Day & Fundraiser for the Police and Fire Associations will take place on Saturday, June 3<sup>rd</sup> with a Family Fun Day and Bicycle Safety Rodeo from 10 AM – 2 PM at the Bedford Mall.
- 6) Registration for Camp Witzel, our 7 week Summer Day Camp for children 6-13 years old is open. Camp will be located at Peter Woodbury School this year, June 19 – August 4. Many other programs are also available during the summer including, Garden Camp, Let Go Your Mind – LEGO and Robotics Camp, and Wicked Cool For Kids Summer Camps.
- 7) Please register your dog(s) prior to June 1<sup>st</sup> in order to avoid any late fees. Civil forfeiture letters and fines will be issued in June.
- 8) The Bedford Pool is tentatively scheduled to open June 18<sup>th</sup> (Father's Day) and single \$75, family \$125, and family with baby sitter passes are available. Passes are free for those over 60 years of age.
- 9) The summer hours for the Library start in June and will be closed on Sundays.

## **Project Updates:**

- 1) PFC Water Contamination – We continue to monitor and work on the PFC water contamination issue. Saint-Gobain has agreed to study a the town's preferred option of bringing water to the study area down Liberty Hill Road from the existing Pennichuck system that has Manchester Water Works as the source water. A public meeting was held on May 9<sup>th</sup> to discuss the next steps with the residents in the lower Back River Road, Smith, and

Green Meadow Lane area. Impacted residents along South River Road have been contacted to start the process of connecting them to the existing water main in the road.

- 2) Paving Recreation Parking Lot – Staff have had initial contact with our permit software vendor to have a new student parking permit process in place in July. Chief Bryfonski is reviewing the parking ordinance changes needed which will be scheduled for a hearing with the Council when ready. DPW is working on the survey and engineering related work for construction prior to the start of school and more details can be found in the Roads Program update.
- 3) Facilities Master Plan – The kick-off meeting with the consultant and the steering committee was held on May 1<sup>st</sup> and the consultant has completed the first two days of interviewing the various departments to understand current conditions and future needs. The committee is scheduled to meet with the consultants every two weeks. The project looks to have final recommendations in the fall of 2017.
- 4) Roads Program – Work is underway on the Gault Road, Maple Drive, and Patten Road project and is scheduled to move into phase 2 during the week of May 22<sup>nd</sup> which will close Gault Road between John Goffe Drive (the roundabout) and Dunnington Way (Liberty Hill Road). Design work continues on the Donald Street area project but construction may not be initiated until 2018 or later due to the possibility of grant funding. Worthley Road and the numbered street area design and easement work is continuing with final recommendations proposed to be presented to the Council at the May 24<sup>th</sup> meeting. Please see the full Roads Program update materials for the May 24<sup>th</sup> Council meeting.
- 5) Work on the Splash Pad has continues and is on schedule to be operational with the opening of the pool. The concrete pad has been poured and the equipment structure framed.
- 6) Personnel: We have had one communications specialist resignation and will be reaching out to one of the other people that recently interviewed for the last opening. An internal posting will be completed for our new equipment operator position in DPW. Meetings have been scheduled with our three unions for May and June to initiate contract negotiations.

**Events:**

- May 21<sup>st</sup> – Sunday Matinee Series, 2 PM, Bedford Library, “Enough Said”.
- May 23<sup>rd</sup> - The 2017 Citizens Police Academy Graduation, 6:30 PM.
- May 28<sup>th</sup> – Memorial Day Parade, 1 PM followed by the NH National Guard Alumni Band Concert at 2 PM in the McKelvie School Cafeteria. (Council and others line up at the HS at 12:30 PM)
- May 28<sup>th</sup> – Bedford Library Closed for Memorial Day
- May 29<sup>th</sup> – Bedford Town Offices, Library, Transfer Station, & BCTV Closed for Memorial Day.

- June 3<sup>rd</sup> – 6<sup>th</sup> Annual Bicycle Safety Rodeo and Family Fun Day at the Bedford First Responders Appreciation Day & Fundraiser for the Police and Fire Associations. 10 AM – 2 PM at the Bedford Mall
- June 3<sup>rd</sup> – Bulldog Fest, celebrating 10 years of Bedford High School, 2 PM.
- June 10<sup>th</sup> – Bedford High Scholl Class of 2017 Graduation, 10 AM.

**Upcoming Meetings:**

- May 22<sup>nd</sup> – 7:00 PM, Planning Board
- May 23<sup>rd</sup> – 7:15 AM, Highway Safety Committee
- May 23<sup>rd</sup> – 7:00 PM, Conservation Commission
- **May 24<sup>th</sup> – 7:00 PM, Town Council**
- May 25<sup>th</sup> – 7:00 PM, Energy Commission
- June 6<sup>th</sup> – 7:00 PM, Historic District Commission
- June 8<sup>th</sup> – 7:45 AM Water & Sewer Committee
- June 12<sup>th</sup> – 7:00 PM, Planning Board
- June 13<sup>th</sup> – 7:00 PM, Parks & Recreation Commission
- **June 14<sup>th</sup> – 7:00 PM, Town Council**
- June 20<sup>th</sup> – 7:00 PM, Zoning Board
- June 22<sup>nd</sup> – 7:00 PM, Energy Commission
- June 26<sup>th</sup> – 7:00 PM, Planning Board
- June 27<sup>th</sup> – 7:15 AM, Highway Safety Committee
- June 27<sup>th</sup> – 7:00 PM, Conservation Commission
- **June 28<sup>th</sup> – 7:00 PM, Town Council**

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