

# MEMORANDUM



To: Bedford Town Council  
From: Rick Sawyer, Town Manager  
Date: October 19, 2017  
Re: **Manager's Report**

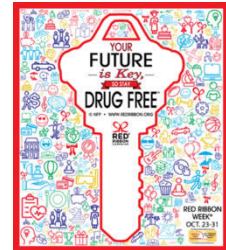
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## News & Noteworthy:

- 1) WBNH-LP 105.1 FM was honored with four awards at the NH Association of Broadcasters 2017 Granite Mike Awards including, best sports play by play. These awards reflect the great work of our talented staff lead by Program Director Harry Kozlowski and so many devoted volunteers.



- 2) National Red Ribbon Week October 23-31, 2017, "Your Future is Key So Stay Drug Free", please join us in recognizing this week by decorating your home, mailbox or fence and you can win a prize through our Recreation Department. Several town buildings and grounds will be illuminated in red during the week.



- 3) National Drug Take Back Day – Saturday, October 28<sup>th</sup> between 10 AM and 2 PM. Residents can dispose of their prescription drugs at the Bedford Police Station, 55 Constitution Drive 24 hours a day, 365 days a year, but we bring special attention to issue on the National Drug Take Back Day.



- 4) Route 101 – As everyone has seen the State has initiated work on Route 101 and there have been daytime traffic issues on occasion and our team is meeting with DOT and their contractor today to improve traffic flow and request that more timely information be provided to the public in advance of aspects of the project that may cause delays.
- 5) We have not yet received our Tax Rate but we are hopeful it will be received soon so that we can issue tax bills with a December 1<sup>st</sup> due date.

## Project Updates:

- 1) Facilities – We did not receive any bids for the Library septic line replacement project so we are now working with the contractor who recently completed the major HVAC project in the building to see if we can move forward with a solution. Our electricity RFP produced two bidders however we were able to complete direct negotiations for a lower price with a different vendor and to be part of the regional purchasing consortium moving forward. A contract has been signed to complete a review of existing conditions and a design for improvements to Riley and Sportsman Fields.

- 2) 2017 CIP & Budget – The Manager and Finance team have been working on revenue projections, fund balance standing, and tax impacts of the proposed budget. The budget will be presented to the Council on October 25<sup>th</sup>.
- 3) Roads Program - A full update on the roads program will be presented to the Council at the November 15<sup>th</sup> meeting. Gault, Maple, Patten, and Lynn have received final pavement and are nearing full completion once driveway aprons and roadside gravels are done. John Goffe Drive will receive the final wearing course in 2018. The Worthley Road and abutting streets project is nearing completion with final pavement scheduled to be installed next week. Work continues on Campbell and North Amherst Roads and it is hoped that drainage work will be initiated on Pulpit Road in the Bedford Three Corners area if weather permits. Please continue to watch the Roads Program website for timely updates at [www.bedfordroads.com](http://www.bedfordroads.com)
- 4) Personnel: First round interview panels for the Deputy Fire Chief and the Town Engineer positions have been completed and a second round for the Town Engineer was completed with the top two candidates and an offer is being made. A second round for the Deputy Chief with the finalist(s) will be held in the coming days. Two conditional offers have been made for our three open positions in the Police Department. We are currently advertising for four open truck driver positions in Public Works.
- 5) Union Negotiations – Meetings with the Police, Fire, and Public Works unions are ongoing and have been a very high level of focus for the management teams over the last two months.

#### **Events:**

- October 30<sup>th</sup> – BeBold Speaker Series, Dr. Carolyn Morgan & Linda Haytayan, RYT , learn practical resilience building strategies & teach your kids how to “bounce back”, 7-8 PM, Bedford Library.
- October 31<sup>st</sup> - Trick or Treating will be on Tuesday, between 6-8 PM.
- November 5<sup>th</sup> – Sunday Concert Series, Ramblin Richard, 2:30-4 PM, Bedford Library.
- November 5<sup>th</sup> – Library Foundation Gala, 5:30-7:30 PM, Bedford Library.
- November 7<sup>th</sup> – “Until Help Arrives” program, 9:30 AM - Noon, Bedford Library. Learn from members of the Bedford Fire Department, Bedford Library, and Bedford CERT on how to save lives, provide care, and take action until professionals arrive. Space is limited so register early through the Library website.
- November 8<sup>th</sup> – “Until Help Arrives” program, 6–8:30 PM, Bedford Library (see details above).
- November 11<sup>th</sup> – Veteran’s Day, Town Office, Library, Transfer Station closed

#### **Upcoming Meetings:**

- October 23<sup>rd</sup> – 7:00 PM, Planning Board
- October 24<sup>th</sup> – 7:15 AM, Highway Safety Committee

- October 24<sup>th</sup> – 7:00 PM, Conservation Commission
- **October 25<sup>th</sup> – 7:00 PM, Town Council**
- October 26<sup>th</sup> – 7:00 PM, Energy Commission
- **November 4<sup>th</sup> - 8:00 AM, Town Council Budget Workshop**
- November 6<sup>th</sup> – 7:00 PM, Planning Board
- November 7<sup>th</sup> – 7:00 PM, Historic District Commission
- November 9<sup>th</sup> – 7:45 AM, Water and Sewer Committee
- **November 15<sup>th</sup> – 7:00 PM, Town Council**
- November 20<sup>th</sup> – 7:00 PM, Planning Board
- November 21<sup>st</sup> – 7:00 PM, Zoning Board
- November 23<sup>rd</sup> – 7:00 PM, Energy Commission (likely to be rescheduled)
- November 28<sup>th</sup> – 7:15 AM, Highway Safety Committee
- November 28<sup>th</sup> – 7:00 PM, Conservation Commission

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