



Town of Bedford
Right-Of-Way Utilities and Equipment Installation
Application

Pursuant to Chapter 239, Article VI, Utilities, Poles, Wires and Equipment within Public Right-of-Ways, adopted by the Bedford New Hampshire Town Council May 13, 2020, the following information is required to make application:

PART I (H.a.):

Fill in all information:

Date of Application: _____

Location of proposed installation: Address: _____

Adjacent Map & Lot: _____ GPS Coordinates: _____ Pole Id: _____

OWNER of EQUIPMENT:

Company Name: _____

Contact: _____

Address: _____

Phone: _____

E-Mail: _____

Authorized Signature: _____

Date: _____

CONTRACTOR:

Company Name: _____

Contact: _____

Address: _____

Phone: _____

E-Mail: _____

Authorized Signature: _____

Date: _____

PART I (H.a.): *continued*

AGENT (if applicable):	
Company Name:	_____
Contact:	_____
Address:	_____ _____
Phone:	_____
E-Mail:	_____
Authorized Signature:	_____
Date:	_____

PART II: *Initial after review*

Applicant is to initial each of the following, after reviewing full text of the ordinance for details.

- A. Approval of permit. ()
- B. Town not included. ()
- C. Approval of this permit only one needed. ()
- D. Zoning Ordinance & Land Development Control Regulations apply. ()
- E. Utilities, Poles and Wires Committee. ()
- F. Meeting Dates, Rules of Procedure and timelines. ()
- G. Application Fees. ()

PART III:

Check off the following items that have been completed.

Attach official copy of requested items/documents to back of application.

- H.b. Confirmation that all landowners within 200 feet of the proposed above ground installation have been notified by certified mail of the pending application.
Include vicinity map, copy of letter, landowner contact list and copies of all returned/signed certified cards.
- H.c. Detailed engineering plans, prepared by a NH Licensed professional engineer or surveyor, for each proposed installation, including the exact location and dimension of the installation and Construction details of all equipment necessary for operation. *Plans to be stamped by engineer or surveyor.*

- H.d. Visual impact analysis with photo simulations depicting the before and after view of all proposed above ground equipment at the location of the installation from at least three (3) vantage Points within the immediate vicinity of the proposed facility.
Simulations to be provided in color.
- H.e. An executed indemnification agreement and insurance certificate, in an amount approved by the Town. Applicant shall assume full liability for damage or injury caused to any person or property as a result of the installation.
- H.f. A written description of the timeline for installation and the intended areas of service.
- H.g. A roadway and pavement restoration plan and cost estimate for roadwork approved by the Public Works Director.
Plan to be signed off by Public Works Director before added to application for full review.
- H.h. Any additional information as reasonably required by the Town to analyze the impact the application may have on the use and safety of the public right-of-way.

PART IV (I.): Yes/No

The following additional information may be required.

Has the Poles and Wires Committee or representative required submission of any of the following? Answer Y or N. If yes, attach required item/document to the back of the application at time of submission. Full description of the additional items/information that may be required can be found in the full text of the ordinance.

- I.a. Master Plan. *See full text of ordinance for details.*
- I.b. Written description of proposed stealth design & concealment techniques.
- I.c. Certification by a radio-frequency engineer. *See full text of ordinance for details.*
- I.d. New Hampshire certification that applicant has the right to install PWT facilities in the public right-of-way.
- I.e. Written permission from owner of existing poles or equipment for the applicant to use the existing poles or equipment for their installation.
- I.f. Financial guarantee to ensure provisions of the ordinance. *See full text of ordinance for details.*

PART V (J-X): Initial after each description

Applicant to initial after each of the following provisions descriptions, after reviewing full text of the ordinance for details. Initials indicate the applicant understands and agrees to abide by all of the following:

- J. The Town may require a consultant fee be paid. ()
- K. Term of the Permit. ()
- L. Relocation, Removal, Abandonment of equipment etc. due to repair or reconstruction of roadways. ()
- M. Transfer, Sale or Assignment of ownership of any infrastructure under this permit. ()

- N. Maximum Pole height & spacing. ()
- O. Maximum of 6 Cubic Feet in dimension of pole mounted equipment. ()
- P. No Physical or Visual obstructions. ()
- Q. No Signage. ()
- R. Underground placement requirements. ()
- S. Overhead utilities/equipment in outermost boundary of ROW. ()
- T. Annual Certification Required. ()
- U. Excavation Permit Required. ()
- V. Real and Personal property taxes to be paid by the owner of the installation. ()
- W. Notice of Removal when the public good so requires. ()
- X. Temporary & Emergency removal of utilities. ()

PART VI: Initial after each description

Applicant is to initial after each of the following provisions descriptions, after reviewing full text of the ordinance for details. Initials indicate the applicant understands and agrees to abide by all of the following:

Section 239-5: Interpretation, Administration and Appeal Procedure.

- A. *The provisions of this chapter* with respect to the meaning of technical terms and phrases, interpretation of the regulations and other technical matters shall be interpreted and administered by the Town Manager. ()
- B. *Right of Appeal.* Any party aggrieved by any decision, regulation, or provision under this chapter, as amended from time to time, shall have the right of appeal within 30 days of said decision to the Town Council who shall issue a decision within 30 days. An aggrieved party may appeal the Town Council’s decision in accordance with RSA 231:166 to the Superior Court or a court of competent jurisdiction within 60 days of such decision. ()

PART VII: FEES.

<p>The following fees shall be paid at time of application submission:</p> <p>TOTAL FEES DUE: \$ _____</p> <p style="margin-left: 40px;">Amount Paid: _____</p> <p style="margin-left: 80px;">Date: _____</p> <p style="margin-left: 40px;">Check Number: _____</p>

PART VIII: Utilities, Poles & Wires Committee Approvals.

1. Town Council Member: _____
Lori Radke

Date: _____

2. Planning Director: _____
Becky Hebert

Date: _____

3. Director of Public Works: _____
Jeff Foote

Date: _____

Application Revisions:

- 1. August 12, 2021 Application approved.*